

BICSI Individual Membership Application

Return completed form via mail to BICSI, 8610 Hidden River Parkway, Tampa, FL 33637-1000 USA or fax to +1 813.971.4311.

You may also apply online at bicsi.org/membership. Tel: +1 813.979.1991 or 800.242.7405 (USA and Canada toll-free); Email: bicsi@bicsi.org



Last name	First name	Middle initial	Job title
Member/Customer number (if applicable)	Year of Birth (Optional)	Gender (Male/Female) (Optional)	How did you hear about BICSI?
Company name		Company website	
Business address		Street or P.O. box	
City	State/Province	Zip/Postal code	Country
Home address		Street or P.O. box	Apartment number
City	State/Province	Zip/Postal code	Country
Daytime phone	Cell phone	Email (By providing your email address you consent to receive emails from BICSI.)	
Where do you prefer to have your mail sent? <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Do not disclose my name. (By selecting this option, your name will not appear on the BICSI Web member database.)			
By initialing here _____ I confirm that I have read the BICSI Code of Ethics and agree to adhere to them. (Required for membership to be processed).			

About You

What is your education level?

- High School or Equivalent
- 2-Year Degree
- Undergraduate Degree
- Graduate Degree

About Your Company

Number of employees

(include all sites):

- 1-24
- 25-49
- 50-99
- 100-499
- 500-999
- 1,000 or more

Which subcategory most closely describes your current primary job description? (Choose one)

Construction

- Technician/Installer
- Audio Visual Integrator
- Building Systems Integrator
- Electrical Contractor
- General Contractor and/or Construction Manager
- Security Contractor
- Project Manager
- ICT Contractor
- Mechanical Contractor
- Real Estate Developer

Design

- Designer
- Architect

- Consultant
- Professional Engineer

Education & Training Providers

- On Staff at CEC/Exam Training Partner
- On Staff at an Authorized Training Facility
- On Staff at CEC/Training Provider Partner
- Member of Faculty at a College/University
- Member of Faculty at a High School
- Member of Faculty at a Trade School

Industry Associations

- On Staff of a Codes Body/Organization
- On Staff of a Standards Body/Organization
- On Staff of a Trade Group

ICT Consumers

- Facility Manager
- Campus Network Operator
- On Staff at a CATV/Broadband Service Provider
- On Staff at a CLEC/BLEC
- Data Center Manager
- Work for the Government in an ICT Capacity

- Work in a Corporate IT Department
- Work for Local Exchange Carriers
- Member or Civilian Staff of the Military
- Work for a Network Service Provider
- Security Manager
- On Staff of a Wireless Operator

Supply Chain

- Work for an ICT Distributor
- Work for an ICT Manufacturer
- Manufacturer's Representative
- Work for an ICT Testing Lab

Type of Membership (See next page for membership explanations and pricing.)

- Renewal New member \$ _____ (Additional processing fee.) | Please mail my printed membership card,

Please check membership and term desired and fill in membership fee based on country of residence (see next page). Discounts are provided for multiple-year Individual Memberships.

Individual

- 1 year \$ _____
- 2 years \$ _____
- 3 years \$ _____

Special Membership Rate (Student, Active Military, Senior, Installer, Technician)

- 1 year \$ _____ * Documentation required (see next page).

Note: Installers and Technicians holding the RCDD credential do not qualify for this level of membership.

Payment of membership dues concurs adherence to the BICSI Articles of Incorporation, Bylaws, Code of Ethics, and other rules and regulations duly established by the BICSI Board of Directors.

Country will be verified and dues may be amended accordingly.

Note: Membership fees are subject to change without notice. Memberships are based on a 12-month cycle and end on the last day of the month joined, in the year the term expires.

U.S. tax matters: Dues are not deductible as a charitable contribution, but may be deducted as a business expense. Memberships are nonrefundable.

Payment

Please make all checks payable to BICSI in U.S. dollars, drawn from a U.S. bank. (Call BICSI's Accounting Department for instructions on wiring funds.) For your protection, BICSI does not accept emailed credit card numbers. If paying by credit card, please mail or fax your payment information instead.

Total to be paid

\$ _____

- Check or Money Order Enclosed
- Visa MasterCard American Express Diner's Club Discover

Internal Use Only

Cardholder name (as the name appears on the credit card)	Cardholder signature
Credit card number	CVV
Expiration date	Card billing zip code (required)

Individual Membership Pricing



Membership Options (Visit bicsi.org for a full list of membership benefits.)

Individual Membership is held in the name of the individual and is nontransferable. Discounted rates are available for multi-year memberships.

Special Membership rate is available for active-duty military, retired individuals, BICSI Certified Installers and Technicians. (Note: Installers and Technicians holding the RCDD® credential do not qualify for this level of membership.) Documentation must be provided as follows:

- **Active-duty military personnel:** Active Duty Military personnel must submit a copy of their DL or state ID AND a copy of active military orders OR Military Leave and Earnings Statement (LES).
- **Senior individuals:** Must be age 62 or older and submit proof of age. Proof of age may be any valid form of ID that indicates name and year born.

Student Membership: Full-time students must submit a photocopy of a student ID card and a copy of a current transcript or course schedule. Student memberships shall not count toward the achievement of district or region status and will not have voting rights, but are eligible for membership benefits made available to BICSI members from time to time.

Member Pricing Structure

All prices are listed in U.S. dollars. To determine your membership cost, please locate the country you currently reside in from the listing below. Then determine the length and type of membership you are selecting. Enter the appropriate cost on page one of the application. *New Member Fee for student rate is \$5.

Tier 1	Individual 1-Year	Individual 2-Year	Individual 3-Year	Special Membership 1 Year	Student 1-Year
New Member Fee \$20	\$175	\$335	\$490	\$95	\$25*

Aruba	Czech Republic	Italy	Oman	Switzerland
Austria	Denmark	Korea,	Poland	Trinidad and
Bahamas	France	Republic of	Portugal	Tobago
Bahrain	Germany	Kuwait	Puerto Rico	United Arab
Barbados	Greece	Luxembourg	Qatar	Emirates
Belgium	Guam	Macao	Saudi Arabia	United Kingdom
Bermuda	Hong Kong	Netherlands	Singapore	United States
Brunei Darussalam	Hungary	Netherlands	Slovakia	Virgin Islands, U.S.
Canada	Ireland	Antilles	Spain	
Cyprus	Israel	Norway	Sweden	

Tier 2	Individual 1-Year	Individual 2-Year	Individual 3-Year	Special Membership 1 Year	Student 1-Year
New Member Fee \$15	\$125	\$240	\$350	\$70	\$25*

Angola	Colombia	Maldives	South Africa
Argentina	Costa Rica	Mexico	Thailand
Botswana	Dominican Republic	Panama	Tunisia
Bulgaria	Ecuador	Peru	Turkey
Brazil	Jordan	Romania	Uruguay
Chile	Latvia	Russian Federation	Venezuela
China	Malaysia	Serbia	

Tier 3	Individual 1-Year	Individual 2-Year	Individual 3-Year	Special Membership 1 Year	Student 1-Year
New Member Fee \$10	\$90	\$170	\$250	\$55	\$25*

Afghanistan	Ghana	Nicaragua
Bolivia	Guatemala	Nigeria
Ethiopia	Honduras	Pakistan
Egypt	India	Philippines
El Salvador	Indonesia	Sri Lanka
Fiji	Kenya	Vietnam

BICSI Offices

Worldwide Headquarters

8610 Hidden River Parkway
Tampa, FL 33637-1000 USA
Tel: +1 813.979.1991 or 800.242.7405
Fax: +1 813.971.4311
Email: bicsi@bicsi.org
Web: bicsi.org

Middle East & Africa

BICSI Middle East & Africa District Office
Level 7, Office Suite no. ESO 12, Sheikh Rashid Tower
Dubai World Trade Centre
P.O. Box: 9667
Dubai, United Arab Emirates
Tel: +971 4 3097070
Email: bicsimea@bicsi.org

Japan

BICSI Japan District Office
Sagami Bldg 2nd floor, 7-13-6 Ginza
Chuo-ku
Tokyo 104-0061 Japan
Tel: +81-3-3524-8488
Email: bicsi-japan@bicsi.jp
Web: bicsi.jp

South Pacific**

318 Bay Road
Cheltenham, Victoria, Australia 3192
Tel: +613 958 33445
Fax: +61 03 986 75099
Email: bicsi@bicsi.com.au
Web: bicsi.com.au

**Includes Australia, Fiji, Guam, New Zealand, North Mariana Islands and Papua New Guinea

BICSI Code of Ethics

BICSI's Code of Ethics is based on the principles which assume that societies are governed by a profound respect for human rights and the rule of law. In addition, these principles support the thought that ethics, the criteria for determining what is right and wrong, can be agreed upon by members of an organization and that understanding matters of taste requires sensitivity to cultural norms.

BICSI has established the Ethics Committee, the Standards of Conduct and the Code of Ethics to reinforce BICSI's position on the importance of its members and BICSI credential holders exhibiting the highest principles of ethical and professional behavior in the provision of their products and services associated with the information and communications technology (ICT) community.

The BICSI Code of Ethics provides a way for individuals to resolve situations that may be encountered that violate the BICSI Standards of Conduct.

The Standards of Conduct and the Code of Ethics apply to BICSI's general membership and credential holders.

An ethics complaint may be filed when there is a concern of a violation of the BICSI Standards of Conduct. Information regarding the process for filing an ethics complaint can be found on BICSI's website at bicsi.org.

BICSI Standards of Conduct violations:

- BICSI's general membership and credential holders are expected to exercise good judgment. When in doubt, one must ask, "Is it ethical? Is it legal?" If the answer is "maybe" or "no," one must reconsider their action to make sure they maintain a high standard of personal and professional conduct.
- It is everyone's responsibility to report to the BICSI Ethics Committee any violations of the BICSI Standards of Conduct, including, but not limited to:
 - Misrepresenting or misstating accurate and truthful dealings in customer relationship and services provided.
 - Misrepresenting or misstating accurate and truthful presentation of educational material and profession-related documentation.
 - Misrepresenting or misstating another individual's qualifications, abilities and/or accomplishments.
 - Misleading in the adherence of applicable codes, laws, industry standards and BICSI methodologies.
 - Using misleading statements or malicious actions that result in injuring a colleague's reputation or physically harming a person or property.
 - Misuse of BICSI credentials stamps and/or BICSI's logo.
 - Discriminating against an individual based on age, race, national origin, color, sex, sexual orientation, disability or religious belief.

Violations of the Standards of Conduct are taken seriously by BICSI. Upon report of a violation, BICSI's Ethics Committee will conduct an investigation. After the investigation, if a violation is confirmed, appropriate disciplinary action will be taken.

Disciplinary actions include:

- **Admonishment:** a written warning. An admonishment is not entered into the member/credential holder's record and is not published to membership or the general public.
- **Reprimand:** a serious written warning. A reprimand is entered into the member/credential holder's record for a period of two (2) years. A reprimand is not published to membership or the general public. An appeal process is available.
- **Censure:** A formal written expression of criticism and disapproval for a violation. A censure is entered into the member/credential holder's record and is published to membership or the general public. An appeal process is available.
- **Suspension:** A temporary revocation of the rights and privileges of membership and/or credential. A suspension is entered into the member/credential holder's record and is published to membership and the general public. It will remain permanently on his/her record. An appeal process is available.
- **Expulsion:** A complete termination of membership and/or credential holder status or any affiliation with BICSI. An expulsion is published to membership and the general public. It will remain permanently on his/her record. An appeal process is available.

Complaints may also be filed relating to concerns of fraudulent claims of BICSI membership, registrations or certifications.

Retaliation against anyone filing a complaint to the Ethics Committee constitutes a violation of the Standards of Conduct and will be treated as unethical conduct and will be subject to disciplinary action.

Privacy Policy

To learn more about BICSI's Privacy Policy, visit bicsi.org/privacy.