

BICSI Webinar Sponsorship Information and Contract

A BICSI Webinar is an online gathering of technology professionals utilizing features such as slide sharing, a chat box, and Q&A to create an interactive and educational virtual event for BICSI stakeholders around the world. A BICSI Webinar is a cost-effective way for organizations to reach and stay in contact with technology stakeholders and create future opportunities.

BICSI Webinars – (All times are Eastern and open to a Global Audience.)

- 20 Jul 2022 2 p.m. – 3 p.m.
- 14 Sep 2022 6 p.m. – 7 p.m.
- 2 Nov 2022 8 a.m. – 9 a.m.
- 18 Jan 2023 6 p.m. – 7 p.m.
- 22 Mar 2023 2 p.m. – 3 p.m.
- 10 May 2023 10 a.m. – 11 a.m.

BICSI WEBINAR SPONSOR - \$995 USD

- Exclusive Sponsorship
- 50-minute guaranteed technical education, vendor neutral speaking slot*. Multiple speakers are allowed.
- Logo on 2-3 promotional marketing emails and online marketing collateral
- Up to five free registrations for co-workers, customers, etc.
- Attendee Contact List

Sample Agenda - (1-hour virtual event with 1.0 CEC for attendees)

1:00 – 1:05 p.m. Welcome & Opening Remarks

1:05 – 1:55 p.m. Technical Presentation

1:55 – 2:00 p.m. Q&A and Closing Remarks

**Technical Presentations must comply with the BICSI Guidelines & Agreement that will be emailed separately.*

Company Name: _____

Presentation Topic: _____

I, the undersigned, as authorized agent of the above-named company, agree to adhere to the specified terms and conditions of this contract/application and to the BICSI Webinar Terms and Conditions as outlined below. I understand I am responsible for ensuring that all other company representatives do the same.

AUTHORIZED AGENT (please type or print clearly)

First Name Last Name Job Title

Phone Number Mobile Number Email

Address

City State/Province Country Zip/Postal Code



TERMS AND CONDITIONS

1. **Payment Terms:** Payment in full is due upon receipt of invoice and is required before the sponsor logo is utilized.
2. **Cancellation Policy:** Cancellations 30 days or more prior to the event will be reimbursed minus a 25% cancellation fee. Cancellations received within 30 days of the event will not be reimbursed. Cancellations must be in writing.
3. **Right to Refuse Sponsor:** BICSI reserves the right, at its sole discretion, to reject sponsorship for any reason including questionable business practices, those having a mission conflict with BICSI or those who desire to assume control of an event through sponsorship.
4. **Disclaimer:** The relationship between BICSI and the sponsoring organizations/corporations of an event or an event-related item does not represent exclusive agreements between BICSI and the specific organizations/corporations, nor does it suggest that BICSI endorses the programs, products or services of the organizations/corporations.
5. **Logo Submission:** Logos must be received upon confirmation of sponsorship. Logos must be provided as an .EPS or high-resolution (300 DPI) .JPG file. Email logos to tsilmser@bicsi.org.
6. **Technical Presentation:** Must be vendor neutral and of an educational nature. Submitted no later than one month before the Webinar on the BICSI Webinar Template.

Please provide contact information for presenter(s). A BICSI Presentation Guidelines and Agreement will be sent to each presenter listed below. It is important that each Educational Presenter sign the Agreement and comply with all deadlines and requirements for the Technical Presentation.

EDUCATIONAL PRESENTER #1

First Name	Last Name	Job Title
Presenter #1 Signature	Mobile Number	Email

EDUCATIONAL PRESENTER #2

First Name	Last Name	Job Title
Presenter #2 Signature	Mobile Number	Email

PAYMENT: Check payable to BICSI or Credit Card - (Credit card payments may have an international transaction fee added.)

Cardholder Name (as it appears on the credit card)	Cardholder Signature		
Credit Card Number	Expiration Date	CVV	Card Billing Zip Code (required)

Return Completed Form with Payment to BICSI:

Email: cnalls@bicsi.org | **Phone:** +1 813.352.0660 | **Fax:** +1 813.971.0286

Mail: BICSI, 8610 Hidden River Parkway, Tampa, FL 33637, United States