

ICT Forum, Powered by BICSI

Contact (please type or print clearly)

Last name	First	Middle initial	
Member number	Phone number	Fax	
Email			
Company name (as you would like it to appear)			
Address	City/State/Province	Zip/Postal code	Country

Sponsorship Items Please check all items you wish to sponsor at each ICT Forum. Sponsorships are based on availability.
All prices listed in U.S. dollars.

<input type="checkbox"/> "What's New, What's It Do?" Display Table - \$400 <input type="checkbox"/> Vendor Display Table - \$350 <input type="checkbox"/> Continental Breakfast - \$1,500 <input type="checkbox"/> Break Refreshments - \$750 <input type="checkbox"/> Lunch - \$4,000 <input type="checkbox"/> AV Equipment Rental - \$500	<input type="checkbox"/> "What's New, What's It Do?" Display Table - \$400 <input type="checkbox"/> Vendor Display Table - \$350 <input type="checkbox"/> Continental Breakfast - \$1,500 <input type="checkbox"/> Break Refreshments - \$750 <input type="checkbox"/> Lunch - \$4,000 <input type="checkbox"/> AV Equipment Rental - \$500	<input type="checkbox"/> "What's New, What's It Do?" Display Table - \$400 <input type="checkbox"/> Vendor Display Table - \$350 <input type="checkbox"/> Continental Breakfast - \$1,500 <input type="checkbox"/> Break Refreshments - \$750 <input type="checkbox"/> Lunch - \$4,000 <input type="checkbox"/> AV Equipment Rental - \$500
Date	Date	Date
Location	Location	Location
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Sponsorship Items

“What’s New, What’s it Do?” Display Table \$400

Vendor Display Table – \$350

Gain more exposure for your company’s product(s) and service(s).

Benefits of Sponsoring

- Your company name will be printed in the ICT Forum agenda and on BICSI’s website.
- Space for a tabletop display, single wall unit or literature table in the meeting room area.
- “What’s New, What’s It Do?” presenters are allotted a specific time to present new products/services during the ICT Forum.

Continental Breakfast – \$1,500

What a great way to start the day.

Benefits of Sponsoring

- Your company name will be printed in the ICT Forum agenda and on BICSI’s website.
- Space for a tabletop display, single wall unit or literature table in the ICT Forum room area.
- BICSI will make food and beverage arrangements with the venue.

Break Refreshments – \$750

The essential pick-me-up: beverages and snacks during the break.

Benefits of Sponsoring

- Your company name will be printed in the ICT Forum agenda and on BICSI’s website.
- Space for a tabletop display, single wall unit or literature table in the meeting room area.
- BICSI will make food and beverage arrangements with the venue.

Lunch – \$4,000

Use the lunch period to tell your company’s product(s) or service(s) story to a captive audience.

Benefits of Sponsoring

- Your company name will be printed in the ICT Forum agenda and on BICSI’s website.
- Space for a tabletop display, single wall unit or literature table in the meeting room area.
- BICSI will make food and beverage arrangements with the venue.

Audiovisual Equipment Rental – \$500

Sponsor the AV equipment used during the ICT Forum.

Benefits of Sponsoring

- Your company name will be printed in the meeting agenda and on BICSI’s website.
- Space for a tabletop display, single wall unit or literature table in the ICT Forum room area.
- BICSI will make all rental arrangements with the venue.

Please contact Theresa McMichael, CMP, CASE, DES, for more details at +1 813.979.1991 or email tmc michael@bicsi.org.

Mail or fax this form to: BICSI, Attn: ICT Forum Sponsorship, 8610 Hidden River Parkway, Tampa, Florida 33637-1000 USA; Fax: +1 813.903.4711; Phone: 800.242.7405 (USA & Canada toll-free) or +1 813 979.1991; Email: tmc michael@bicsi.org; Web: bicsi.org

Cancellation Policy: If you must cancel, please notify BICSI in writing immediately. Cancellations received 30 days or more prior to the ICT Forum will be reimbursed minus 25% of the sponsorship indicated on this contract. If payment was not received, you will be charged 25% of the sponsorship amount indicated on this contract. Cancellations received within 30 days of the ICT Forum will not be reimbursed. If payment was not received, you will be charged the full amount of the sponsorship(s) indicated in this contract.

Disclaimer: The relationship between BICSI and the sponsoring organizations/corporations of an event or an event-related item does not represent exclusive agreements between BICSI and the specific organizations/corporations, nor does it suggest that BICSI endorses the programs, products or services of the organizations/corporations. Sponsor agrees that this sponsorship contract cannot be cancelled at any time.

Right to Refuse Sponsor: BICSI shall reserve the right to reject a potential sponsor on such factors as questionable business practices, those having a mission conflict with BICSI or those who desire to assume control of an event through sponsorship.

Authorized signature

Date

Payment Section

Please make all checks payable to BICSI in U.S. dollars, drawn from a U.S. bank. (Call BICSI’s Accounting Department for instructions on wiring funds.) For your protection, BICSI does not accept emailed credit card numbers. If paying by credit card, please mail or fax your payment information instead.

Total to be paid

\$ _____

Check or Money Order Enclosed

Visa MasterCard American Express Diner’s Club Discover

Internal use only

Cardholder name (as it appears on the credit card)

Cardholder signature

Credit card number

CVV

Expiration date

Card billing zip code (required)