

# STANDARD EXHIBITOR APPLICATION

Contract for **ONE** 2023 Conference (W or F).

2023 WINTER 5 – 9 Feb. | Exhibits: 6-8 Feb.

2023 FALL 10-14 Sept. | Exhibits: 11-13 Sept.

Please review the *2023 BICSI Conference & Exhibition Rules and Regulations and Exhibitor Contract* at [bicsi.org/marketing](http://bicsi.org/marketing).

## ON-SITE RATES: RECEIVED BY 15 APRIL 2022.

	No. of 10'x10's	Booth Configuration (e.g.: 20'X30')	Booth Sharing (\$500): Company Name	Total Booth Price
Winter 23	\$61.00/per ft <sup>2</sup>			
Fall 23	\$61.00/per ft <sup>2</sup>			

## EARLY BIRD RATES: RECEIVED AFTER 15 APRIL 2022 AND BY 7 OCTOBER 2022 (WINTER) AND 5 MAY 2023 (FALL).

	No. of 10'x10's	Booth Configuration (e.g.: 20'X30')	Booth Sharing (\$500): Company Name	Total Booth Price
Winter 23	\$66.25/per ft <sup>2</sup>			
Fall 23	\$66.25/per ft <sup>2</sup>			

## REGULAR RATES: RECEIVED AFTER 7 OCTOBER 2022 (WINTER) AND 5 MAY 2023 (FALL).

	No. of 10'x10's	Booth Configuration (e.g.: 20'X30')	Booth Sharing (\$500): Company Name	Total Booth Price
Winter 23	\$70.75/per ft <sup>2</sup>			
Fall 23	\$70.75/per ft <sup>2</sup>			

- Onsite Rates:** Received by 15 April 2022.
- Early Bird Rates:** Received after 15 April 2022 and by 7 October 2022 for Winter; and by 5 May 2023 for Fall.
- Regular Rates:** Received after 7 October 2022 for Winter; and after 5 May 2023 for Fall.

Please contact the BICSI Sales Department for the number of Exhibitor Representatives and Exhibit Hall passes allotted for each booth size, and the word count for exhibitor descriptions in the conference program. Email: [cnalls@bicsi.org](mailto:cnalls@bicsi.org); Tel: +1 813.769.1842 or 800.242.7405 (USA & Canada toll-free).

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# CONTACT INFORMATION (please type or print clearly)

Full company name (as you would like it to appear)

Order date

BICSI Corporate Member?  Alliance  Elite  Elite Plus

Address City State/Province

Zip/Postal code Country Website

Company phone number Company toll-free number

## PRIMARY BOOTH CONTACT (to receive all exhibitor mailings)

Title Authorized Signature

Work number Mobile number Email

## SECONDARY CONTACT

Work number Mobile number Email Title

**CONTACT BICSI** Mail or fax this form to: BICSI, Attn: Courtney Nalls, 8610 Hidden River Parkway, Tampa, Florida 33637-1000 USA  
Fax: +1 813.971.0286; Phone: 800.242.7405 (USA & Canada toll-free) or +1 813.769.1842; Email: [cnalls@bicsi.org](mailto:cnalls@bicsi.org); Web: [bicsi.org](http://bicsi.org)

### WE AGREE UNCONDITIONALLY TO THE FOLLOWING TERMS:

1. If signing up by 15 April 2022, a 25% non-refundable deposit for each show is required. Remaining balances are due: Winter, by 7 October 2022; Fall, by 5 May 2023. If signing up after 15 April 2022, a 100% payment is due for Winter; 50% non-refundable deposit for Fall; Remaining balances are due on dates listed above or full payment is due if the dates listed above have passed. 2. Booth assignments will be made using a lottery system for all applications received and paid in full by the Early Bird deadline. After the deadline, assignments will be made on a first-come, first-served basis. 3. We understand, agree to, and will abide by the terms and conditions outlined in the 2023 BICSI Conference & Exhibition Rules and Regulations AND the Exhibitor Contract found in the 2023 BICSI Exhibitor Prospectus.

Exhibiting companies agree to maintain such insurance that will fully protect BICSI from any and all claims of any nature whatsoever, including claims under the Worker's Compensation Act, and for personal injury, including death which may arise in connection with the installation, operation, or dismantling of the exhibitor's display. Exhibiting companies are required to add on to their existing insurance portal-to-portal rider at a nominal cost, protecting them against the loss damage to their materials by fire, theft, accident, or other related loss.

Authorized signature Title Date

## BICSI CARES CONTRIBUTION

Would you like to make a tax deductible corporate donation to the BICSI Cares charity being supported at the conference(s)? If so, please check for which conference(s) and include your donation amount. Charity details will be posted to the conference website once a charity has been selected.

Winter Donation \$ \_\_\_\_\_  Fall Donation \$ \_\_\_\_\_  Please contact me with more information.

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_

## PAYMENT SECTION **Please submit front and back of this form for processing.**

Please make all checks payable to BICSI in U.S. dollars, drawn from a U.S. bank. (Call BICSI's Accounting Department for instructions on wiring funds.) For your protection, BICSI does not accept emailed credit card numbers. If paying by credit card, please mail or fax your payment information instead.

+ Winter \$ _____
+ Fall \$ _____
= Total \$ _____

Check or Money Order  Visa  MasterCard  American Express  Discover

Cardholder name (as it appears on the credit card) Cardholder signature

Credit card number Expiration date CVV Billing zip code (required)