

## TERMS AND CONDITIONS

WE AGREE UNCONDITIONALLY TO THE FOLLOWING TERMS:

- 1. Payment Terms:** If signing up before 1 October 2018, a 50% non-refundable deposit is required. Remaining balances are due by 17 December 2018. If signing up after 1 October 2018, a 100% payment is due.
- 2. Stand assignments and promotion in marketing campaigns and on website will be made only after full payment or purchase order is received and on a first-come, first-served basis.**
- 3. Cancellations:** Cancellation or downsizing of exhibit space and/or sponsorship must be received in writing by BICSI 90 days prior to the first day of the exhibition. Cancellation after that time will forfeit 100% of the fee.
- 4.** We understand, agree to and will abide by the terms and conditions outlined in the 2019 BICSI MEA Conference & Exhibition Rules and Regulations, BICSI's Antitrust Statement, and all rules and regulations put forth by the Dubai World Trade Centre and the Dubai Association Centre.
- 5.** The relationship between BICSI and the sponsoring organisations/corporations of an event or an event-related item does not represent exclusive agreements between BICSI and the specific organisations/corporations, nor does it suggest that BICSI endorses the programmes, products or services of the organisations/corporations. Sponsor agrees that this sponsorship contract cannot be cancelled at any time.
- 6. Right to Refuse Sponsor:** BICSI shall reserve the right to reject a potential sponsor on such factors as questionable business practices, those having a mission conflict with BICSI, those who desire to assume control of an event through sponsorship or for other reasons at BICSI's discretion.
- 7. Material Production:** BICSI will be responsible for the production of materials (unless otherwise specified) and will invoice the sponsoring organisation/corporation directly. Quantities may change depending on attendance figures.
- 8. Additional Delegate Registrations:** Any delegate registrations purchased at the discounted sponsor rate are non-refundable after 31 March 2019.

I, the undersigned, as authorised agent of the below-named company, agree to adhere to the specified terms and conditions of this contract/application and to the full 2019 BICSI MEA Conference & Exhibition Rules and Regulations and Exhibitor Contract. I understand I am responsible for ensuring that all other company representatives do the same. I acknowledge that BICSI reserves the right to accept or reject this application.

For additional information on exhibiting/sponsoring opportunities at the 2019 BICSI Middle East & Africa Conference & Exhibition, please contact: [bicsimea2019@bicsi.org](mailto:bicsimea2019@bicsi.org) or +971 (4) 3097070.

Company	Authorised Signature	Title	Date
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### SPONSORSHIP PACKAGES >

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Diamond :: AED 75,000 | <input type="checkbox"/> Gold :: AED 32,500 | <input type="checkbox"/> Silver :: AED 17,500 | <input checked="" type="checkbox"/> Opening Networking Reception :: AED 50,000 |
|--|---|---|--|



### Add-on Opportunities

- |   |               |           |           |
|---|---------------|-----------|-----------|
| <input type="checkbox"/> Delegate Satchel   | AED 10,000    |           | AED _____ |
| <input type="checkbox"/> Conference Lanyard   | AED 10,000    |           | AED _____ |
| <input type="checkbox"/> Lunch  | AED 7,500     |           | AED _____ |
| <input type="checkbox"/> NEW! New Product Pavilion  | AED 5,000     |           | AED _____ |
| <input type="checkbox"/> Coffee Breaks  | AED 3,500     |           | AED _____ |
| <input type="checkbox"/> NEW! BICSI Theater   | AED 2,500     |           | AED _____ |
| <input type="checkbox"/> Delegate Satchel Insert  | AED 1,500     |           | AED _____ |
| <input type="checkbox"/> Additional Delegate Registrations<br>1-4 (AED 1,000 each); 5+ (AED 750 each) | AED 1,000/750 | QTY _____ | AED _____ |

### Program Ads

- |                      |           |           |           |
|----------------------|-----------|-----------|-----------|
| Full-Page Cover      | AED 3,500 | QTY _____ | AED _____ |
| Full-Page            | AED 2,800 | QTY _____ | AED _____ |
| Half-Page Horizontal | AED 1,600 | QTY _____ | AED _____ |
| Half-Page Vertical   | AED 1,600 | QTY _____ | AED _____ |

PLEASE NOTE...All prices listed are not inclusive of 5% VAT and must be added to your payment.

TOTAL AED + 5% VAT: \_\_\_\_\_

## Contact Information >

Please type or print clearly.

<b>Exhibitor: Full Company Name</b> (as you would like it to appear)		Order date
Address	City	State/Province
Zip/Postal code	Country	Website
Company phone number	Company toll-free number	
<b>Primary Contact: First/Last Name</b> (will receive all conference mailings)		Title
Work number	Mobile number	Email
<b>Secondary Contact: First/Last Name</b> (different from primary contact)		Title
Work number	Mobile number	Email

## Payment: Wire Transfer or Credit Card\* >

**Company Name:** THE BUILDING INDUSTRY CONSULTING SERVICE INTERNATIONAL, BICSI

**Bank Name:** Emirate Islamic Bank Account #: 3508195989101

**AED IBAN #:** AE170340003508195989101 SWIFT CODE #: MEBLAED

**Total to be paid (add all items + 5% VAT):**      **TOTAL AED** \_\_\_\_\_

VISA, MasterCard, Discover: If paying by credit card, please mail or fax your payment information (see below).

\*Please note: For credit card payments, an international transaction fee may be added.

Cardholder name (as it appears on the credit card)	Cardholder signature	
Credit card number	Expiration date	Card billing zip code (required)