



BICSI Cares Women in BICSI Cabling Skills Challenge Grant

BICSI Cares Women in BICSI Cabling Skills Challenge Grant was created by the BICSI Cares Board of Directors to promote women in the information and communications technology (ICT) fields. This Grant provides financial support to a female competitor accepted to compete in the BICSI Cabling Skills Challenge. The amount of the Grant and final approval of the Grant winner is determined by the BICSI Cares Board of Directors. Changes to the BICSI Cares Women in BICSI Cabling Skills Challenge Grant and selection guidelines are approved by the BICSI Cares Board of Directors and can be changed at any time without prior notice.

The selection guidelines for the BICSI Cares Women in BICSI Cabling Skills Challenge Grant shall follow specific guidelines. These guidelines are, but are not limited to:

- The Women in BICSI Cabling Skills Challenge Grant Selection Committee will consist of the Women in BICSI workgroup, voting members only. The Women in BICSI workgroup will present a candidate to the BICSI Cares Board of Directors for final approval. The Grant selection will be a blind review of the applications for selection.
- If a Grant Selection Committee's immediate family member submits a Grant application, that committee member shall recuse themselves.
- The due date for the Grant application is determined each year.
- The Grant candidate must be a female who has been accepted as a BICSI Cabling Skills Challenge competitor for the covered Grant period.
- The applicants must submit an on-line BICSI Cares Women in BICSI Cabling Skills Challenge Grant application.
- The Grant funds will apply to direct travel costs associated with participating in the BICSI Cabling Skills Challenge. Detailed receipts for all costs seeking reimbursement must be provided before funds will be distributed. Below are examples of eligible expenses.
 - a. Airfare (Economy Class Only)
 - b. If driving, BICSI Cares may pay for the use of a personal vehicle for travel distances that do not exceed 400 miles each direction. Mileage reimbursement will be at the US Internal Revenue Service's standard mileage rates, <https://www.irs.gov/tax-professionals/standard-mileage-rates> . Use of a personal vehicle for distances greater than 400 miles each way must be approved prior to travel by the BICSI CEO or their designated staff representative.
 - c. Lodging (must stay at an official conference hotel)
 - i. The awardee is responsible for meeting check in requirements imposed by the host hotel. Including, providing a valid credit card for incidentals.
 - d. Transportation Costs
 - i. Taxi to and from Airport
 - ii. Airport Parking (maximum of 6 days)
 - iii. Hotel Parking (If driving to event maximum of 6 days)
 - e. Meals (Not to exceed Per Diem Rates as listed on GSA website (maximum of 6 days))
<https://www.gsa.gov/travel/plan-book/per-diem-rates>
- The BICSI CEO or their designated representative has the final approval for all travel costs seeking reimbursement.



BICSI CARES WOMEN IN BICSI CABLING SKILLS CHALLENGE GRANT

- Reimbursement request must be received no later than 30 days from the last day of the BICSI Conference hosting the event.
- The Grantee is responsible for all travel arrangements. BICSI Cares will not arrange any travel accommodations.
- Notification of any Grant winner(s) will be made in writing by BICSI staff after selection is made.
- Grant award is automatically voided if the awardee does not show for the covered BICSI Cabling Skills Challenge.
- A successful applicant may reapply and be eligible in subsequent years.