



# Request for Replacement Credentialing Certificate

## Step 1: Request for Replacement — \$10 Member, \$15 Nonmember each

- |   |  |
|---|--|
| <input type="checkbox"/> Replacement of RCDD Certificate        | <input type="checkbox"/> Replacement of Installer 1 Wallet Card                |
| <input type="checkbox"/> Replacement of RITP Certificate        | <input type="checkbox"/> Replacement of Installer 2, Copper Certificate        |
| <input type="checkbox"/> Replacement of DCDC Certificate        | <input type="checkbox"/> Replacement of Installer 2, Copper Wallet Card        |
| <input type="checkbox"/> Replacement of ESS Certificate         | <input type="checkbox"/> Replacement of Installer 2, Optical Fiber Certificate |
| <input type="checkbox"/> Replacement of NTS Certificate         | <input type="checkbox"/> Replacement of Installer 2, Optical Fiber Wallet Card |
| <input type="checkbox"/> Replacement of OSP Certificate         | <input type="checkbox"/> Replacement of Technician Certificate                 |
| <input type="checkbox"/> Replacement of WD Certificate          | <input type="checkbox"/> Replacement of Technician Wallet Card                 |
| <input type="checkbox"/> Replacement of Installer 1 Certificate |  |

**SUBTOTAL: \$**

## Step 2: Reason for Request

- |  |   |
|--|---|
| <input type="checkbox"/> Clerical Error* (return original) | <input type="checkbox"/> Name Change* (return original) |
| <input type="checkbox"/> Destroyed                         | <input type="checkbox"/> Original Not Received          |
| <input type="checkbox"/> Duplicate                         | <input type="checkbox"/> Stolen                         |
| <input type="checkbox"/> Lost                              |   |

*\*Under these circumstances, original certificates must be returned before replacements will be issued.*

## Step 3: Shipping

More than one delivery method may be applied to your order. Check all that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> 3-5 business days via e-mail             | <input type="checkbox"/> Same day/next day service via e-mail — Add \$10 to order for members. Add \$15 to order for nonmembers. |
| <input type="checkbox"/> 7-10 business days via US Postal Service | <input type="checkbox"/> Priority Overnight via FedEx — Add \$20 to order  |

**ORDER TOTAL: \$**

Name as it should appear on certificate Email

Shipping Address

City State Zip/postal code

Name of requestor Requestor phone number

Credit card number Expiration date

Signature Date

**Orders will NOT be filled until payment is received. Incomplete data may result in a delayed delivery.**  
All prices are listed in U.S. dollars.

Please fax, email or mail request forms to BICSI, Attn: Credentialing  
8610 Hidden River Parkway, Tampa, FL 33637-1000; Fax: +1 813.769.1843; Email: [credentialing@bicsi.org](mailto:credentialing@bicsi.org)

Certificate will be sent directly to the credential holder unless written permission is received.